



## SNOW POLICY

The prime concern of the school must always be the safety of the pupils and staff so in the event of heavy snow Bright Futures School managers will be guided by the school policy as identified below:

- We (Managers) will endeavour to keep parents and staff informed and updated on the situation regarding snow and bad weather which may have an impact on the opening or closing of the school.
- We will endeavour to keep the school open during all weathers but if a heavy overnight or daytime snowfall results in potential problems for staff and pupils attending school or returning home at the end of the usual school day we may take a decision to cancel school for that day or part of the day until further notice.
- In the event of such closure due to snow, we will inform parents by telephone, text, email or website – or a combination of these. **We** (school) will also inform school transport regarding cancellation of taxis.
- If the school is open but parents are concerned about travel due to snow the decision as to whether or not to send a pupil to school is at the discretion of the parents. If **parents** decide that attendance is inappropriate they (parents) should inform the school as soon as their decision is made **as well as informing school transport** re taxis.
- Members of staff are asked to make every effort to get to school although it is appreciated that in severe weather conditions some journeys may take longer than usual.

**January 2018**

- If the school is open during snowy weather we will aim to remain open until the end of the normal school day but if parents are concerned due to extreme weather during the day they are welcome to collect their children or request that taxis collect their children early.
- School managers, in discussion with transport, may ask for taxis to arrive early to collect pupils, and parents will be telephoned to inform them of a pupils expected early arrival home.
- In the event of the normal timetable being suspended, a programme of activities will be organised for pupils who are still at school. Teaching staff will be delegated to supervise these activities. No child will be abandoned. A member of management will remain present and responsible.

**If the school is closed for the day due to snow:**

School managers will make such a decision as early in the morning as possible and parents and staff will immediately be contacted by phone by Alison or Zoe. It is essential that you keep school up to date with your contact details. All staff and parents will be kept informed as to the expected date and or time that the school will reopen.

**If the school remains open during snowy weather:**

When school is open, all pupils are expected to attend. DfE attendance guidance now states that schools staying open in bad weather need not show as absent any pupils who cannot attend due to home-school transport being cancelled. Bright Futures School extends this to where it is known locally that the journey to school would be hazardous. However, should you be unable to bring your child to school because of the weather conditions, please ensure you notify school in the usual way.

**Reminder: Bright Futures School Phone Number is 01457 878738**

**Email: [alison@brightfutureschool.co.uk](mailto:alison@brightfutureschool.co.uk) or [info@brightfuturesautism.com](mailto:info@brightfuturesautism.com)**